

образовательный консалтинг

26-A, Abay avenue,  
"Concord" business center,  
Almaty, 050013, Kazakhstan

050013, Казахстан, Алматы,  
пр. Абая, 26-А,  
бизнес центр "Конкорд"

Tel: +7 (727) 244 59 44

26, Imanov street,  
"Rakhat" center,  
Astana, 010000, Kazakhstan

010000, Казахстан, Астана,  
ул. Иманова, 26,  
жилой комплекс «Рахат»

Tel: +7 (7172) 94 66 12

19, Bulvar Mira,  
Karaganda, 100008, Kazakhstan

100008, Казахстан, Караганда  
Бульвар Мира, 19  
(слева от театра имени  
К.С. Станиславского)

Tel: +7(7212) 56 78 58

Tauke-Khana - 10, Divayev str.  
(behind the park for children KenBaba)  
Shymkent, 160000, Kazakhstan

160000, Казахстан, Шымкент,  
Тауке Хана - Диваева, 10  
(за детским парком КенБаба)

Tel: +7 (7252) 54 09 82

Начальнику отдела образования  
г. Караганды  
Жекебаеву Д.Ш.

Уважаемый Дулат Шайкенович!

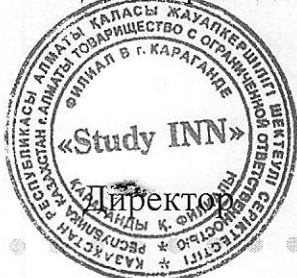
Официальный представитель издательства Cambridge University Press в Казахстане, компания Study Inn в рамках апробации адаптированного УМК Primary Colours 1 for Kazakhstan и реализации государственной экспериментальной программы «Введение английского языка с 1 класса» проводит курс повышения квалификации для учителей экспериментальных школ «Train the Trainer».

Основной задачей данного курса является отбор и подготовка тренеров с целью дальнейшего проведения методических семинаров и тренингов для учителей английского языка в начальных классах.

В связи с этим просим Вас оказать содействие в проведении данного мероприятия.

Курс проводит главный методист издательства Кэмбридж в Казахстане А. Акишева и методист издательства в г. Астана Тео Наварро. Программа курса прилагается.

Дата проведения: 04-08 ноября 2013 г.



www.studyinn.kz

Дуйсенбекова Ж.А.

Innovation to know

# **Train the Trainer – Karaganda**

**04-08 November, 2013**

**Assel**

## **Day 1 - Monday (2hrs):**

- **Introduction:**
  - What is a teacher trainer?
  - Responsibilities of the teacher trainer
  - Why we train teachers
  - Explain that each trainee will give a seminar at the end of the week
  - Aims and outcomes of the course
- **Model Seminar (trainees observe)**
- **Discussion on Trainees observations.**
  - Level of preparation
  - Design and layout of slides
  - Speech-to-text ratio
  - Lecture vs. Interactive
  - Interaction methods
  - Types of activities
- **Choose seminar topics:**
  - Teaching Reading using Primary Colours/Our Discovery Island
  - Teaching Listening using Primary Colours/Our Discovery Island
  - Teaching Speaking using Primary Colours/Our Discovery Island
  - Teaching the Alphabet and Spelling using Primary Colours/Our Discovery Island
  - Teaching Vocabulary using Primary Colours/Our Discovery Island
  - Teaching Grammar using Primary Colours/Our Discovery Island
  - Using Games with Primary Colours/Our Discovery Island
  - Using Songs with Primary Colours/Our Discovery Island
  - Using Stories with Primary Colours/Our Discovery Island
  - Using Acting out and Physical actions with Primary Colours/Our Discovery Island

## Assel

### Day 2 - Tuesday (2 hours):

- “Planning A Seminar”
- Planning time with trainees (trainees to continue working at home)
  - Help the trainees form their ideas so that they can be communicable to other teachers
  - Help the trainees with the designs and layouts of their presentations
  - Help the trainees organize their ideas in realistic and efficient ways

## Theo

### Day 3 - Wednesday (3 hours):

- Feedback on homework
- “Observing lessons”
- “Giving and receiving feedback”
  - How to balance positive and negative feedback
  - Supporting teachers who need help with how to fix a problem
  - How to prioritize your comments to avoid mentioning unimportant things
  - How to receive negative feedback
- Actual observations (Optional)

## Theo/Assel

### Day 4 - Thursday (2hrs15min):

- “Presenting the seminar”
  - How to use body language and eye contact to control the audience
  - How to use your voice and physical actions to signify the start and end of each activity
  - How to know when it is time to stop an activity, even if people aren't completely finished
  - Managing the “Q&A” segment of your seminar
- Finalising seminars
  - Giving feedback on the progress made throughout the week
  - Helping teachers fix the last and final details
  - Helping teachers who may be “stuck” at certain points
  - Giving final pieces of advice

Theo/Assel

**Day 5 - Friday (4 hours):**

- Feedback on observations
  - Seeing what teachers noticed/missed
  - Seeing their progress on observing lessons and giving feedback
  - Giving them final tips and feedback on their skills
- Trainees Conducting seminars
- Feedback on Seminars
  - Comments and feedback from peers
  - Comments and feedback from methodologists
  - Final action points and advice for professional development
  - Overview on what they learned during the course